



Association of Filipino Canadian Accountants (AFCA)

P.O. Box 55303, 300 Borough Drive, On Scarborough M1P 4Z7

www.afcatoronto.com

Affiliated with the National Council of Philippine American Canadian Accountants (NCPACA)

The AFCA Founders Award

PREAMBLE:

- * The Founders Award is bestowed upon the deserving member of the AFCA for their outstanding contribution to the accounting profession, exceptional services to the AFCA and their community.
- * Nomination for the Founders Award shall be submitted for evaluation and selection by the Award Committee and concurred upon by the Executive Officers.
- * The Founders Award is to be awarded every two (2) years and shall be announced and presented only on the induction day of the incoming Executive Board.

Objectives of the Founders Award:

- * To recognize member(s) who have made significant contribution to the well-being of the AFCA
- * To inspire all of the AFCA members to become outstanding members of the organization and the community
- * To develop leadership qualities in all members, thus transforming them to become future leaders of the AFCA and/or their community
- * To enhance and revitalize membership participation in the affairs and activities of the AFCA
- * To foster and enhance camaraderie, friendship within the AFCA the spirit of professionalism and volunteerism of AFCA members

Criteria for Nominee:

1. A nominee must have a significant contribution to uplift the accounting profession.
2. A nominee must have a remarkable contribution to the AFCA, and demonstrated a commitment to community or volunteer services.
3. A nominee must not have been convicted of any fraudulent acts or any activities that are contrary to law, regulations, professional ethics, etc.

Nomination Guidelines:

1. Nominations may be submitted by any AFCA member in good standing to the Executive Board complete with the required documentation at least thirty (30) days prior to the induction of the newly elected Executive Board of the AFCA.
2. Nominees may be endorsed by any member of the current Executive Board of the AFCA and must be accompanied by written recommendations from two AFCA members in good standing, preferably by a current or past officer of the AFCA.
3. No member of the Award Committee shall be nominated.
4. All nominations must be submitted in the official nomination form postmarked, e-mailed or faxed to the Executive Board at least thirty days (30) days prior to the induction of the newly elected Executive Board of the AFCA. The nomination form must include the nominee's attestation to the information submitted.

Selection Guidelines:

1. A majority of the Award Committee shall concur on the final draft of the guideline, procedure and criteria governing the nomination and selection process. Each member of the committee shall have one (1) vote. The Chairperson shall have one (1) additional vote to break a tie. The final draft shall be presented by the Committee Chairperson to the Executive Board
2. Members involved in the selection and awards process shall exercise respect and observe secrecy of the entire process at all times, inhibit themselves from politicking, engaging in controversy and unprofessional conduct. Committee Members, who are found to have engaged in campaigning or asserting influence to other member's vote, shall be excluded from the selection and awarding process and his/her right to vote is revoked in order to maintain the objectivity and fairness of the selection and awarding process.
3. The selection process shall be conducted by the Award Committee and shall forward their recommendation to the Executive Board, composed of sixteen (16) members of the Executive Council. The Award Committee is an ad-hoc committee.
4. The award recognition is biennial, but the awarding is not regarded as mandatory. There shall be only one Awardee.
5. The selection of the Awardee shall be based on the criteria and guidelines set forth herein. A nominee must receive a minimum mark or rating of **70 points** to be considered for the Award.
6. If the Award Committee is unable to recommend an Awardee amongst the submitted nominees or if no nomination was received, no recipient for the Award shall be recommended to the Executive Council.
7. If a member of the Award Committee and/or Executive Board is related to a nominee either by blood or by marriage, he/she must inform the Executive Board, and must abstain from the evaluation and selection process, only to the particular nominee.
8. If the current Executive Board fails to concur on the recommended Awardee by noon time of the final day (December 31) of their term, the evaluation and selection of the Founders Award shall be passed on to the incoming Executive Board, **except for this year.**
9. The Executive Board's decision regarding the Awardee shall be final.

3. Have you ever been convicted of any fraudulent acts or any activity that are contrary to law, regulations, professional ethics, etc.

No _____

Yes _____ (please explain)_____

4. Please include your updated resume or profile with this form.

Attestation:

I, _____, attests that the information stated herein are true to the best of my knowledge.

Nominee's Signature: _____

Date: _____

Nominated by:

Name:

Endorsed/Recommended by:

Name: _____

AFCA Executive Board

Instructions:

Submit this Nomination form and recent resume or profile along with two (2) written recommendations from two (2) AFCA members in good standing to:

Al Tupe

Chair, Award Committee

57 Dundas St. West

Mississauga, ON L5B 1H7

Tel No. (647) 282-3491

E-mail: altupe0109@yahoo.com

AFCA EVALUATION FORM FOR FOUNDERS AWARD NOMINEE

To the Members of the Award Committee:

Please grade the nominee on these criteria based on the Nomination Form and Resume received.

NOMINEE: _____

1. In terms of supporting and promoting the AFCA (35 Pts)

- a) Participation in the AFCA activities, programs and initiatives = 20 Pts
- b) Contribution to uplift and improve and AFCA's standards in good governance, strategic plans, visions and mission, and relevance = 15 Pts

2. Community Outreach involvement outside of AFCA (20 Pts)

- a) Membership and volunteer work in a community based Organization(s) = 5 Pts
- b) Volunteer Officer/Advisor/Member/Panel/Fellow in a community-based civic, social-development, economic-development, etc. Organizations = 15 Pts

3. Education, Career Achievements and Professional Affiliations (20 Pts)

- a) University/College degree in Accounting, Economics and related discipline and/or membership and/or involvement in any professional accounting group = 10 Pts
- b) Non-Canadian designation or non-accounting-related designations, US CPA, RPA, CMA, CGA, CA, FPA = 5 Pts
- c) MBA, Ph.D. = 5 Pts

4. Job Accomplishment and Contributions to Uplift the Accounting Profession (25 Pts) = 25 Pts